

Greater Youth Volunteerism and Engagement (GYVE) Project Proposal Form

Project proposals should be completed on this form and submitted to the GYVE unit by the advertised date. Proposals received after this date may not be considered. Groups are reminded that submission of a proposal is not a guarantee of approval of the proposal, and they should refrain from commencing activities under this proposal until they have been given such approval to proceed.

THE ENTIRE FORM MUST BE COMPLETED IN BLOCK LETTERS

Complete each of the following areas described on the left by typing/writing the required information on the right					
GENERAL INFORMATION					
1. Project Name					
		NAME	DOB (dd/mm/yy) Please attach a copy of the birth certificate or National ID card	Gender M/F	National Insurance Services (NIS) number
2. Submitted by:	Name of leader:				
	Group Members:				
3. Name of group (if any)					

4. Contact information for group	Physical address: Email address: Contact mobile number:	
5. Community where project will be implemented	(If more than one community, indicate all)	

PROJECT TYPE

1. Project type (place an "x" in the appropriate cell to select project type)		Education/Outreach: related to educating the public including tutoring/provision of adult or school age classes
		Environmental: including landscaping, beach/river/parks cleanup, murals
		Sporting: including coaching in sporting disciplines
		Citizen science/monitoring: sea turtle monitoring, wildlife surveys
		Administrative: starting a community group, recording biographies
		Other:

PROJECT SPECIFICS

1. Description: What does the project entail? What will participants actually do? Give as much as detail as possible. Attach a separate sheet if necessary.

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<p>2. Location: Where will the project take place?</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>
<p>3. Timeframe: What is the timeframe? Be as specific as possible: dates, times, ongoing, seasonal, etc</p> <hr style="border: 0; border-top: 1px dashed black; margin-top: 10px;"/>
<p>4. Experience needed: What, if any, prior experience or expertise is required or preferred?</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>
<p>5. Training: If training is needed, who will provide it?</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>
<p>6. Safety Hazards and protocols: What hazards might volunteers encounter? Describe your safety plan.</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>
<p>7. Resources needed: Describe resources that volunteers must be provided with and cost of the resources. (a separate sheet may be attached if necessary)</p> <hr style="border: 0; border-top: 1px solid black; margin-top: 10px;"/>

<p>8. Project partners: Please identify any partners that will be working with you on this project.</p> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<p>9. Are minors involved? If so, what measures would be used to safeguard their wellbeing?</p> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div>
<p>10. Project Evaluation: Does the group have plans for how they will evaluate the project both during implementation and after completion? Is the project sustainable?</p> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 20px; margin-bottom: 5px;"></div>

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<p>11. How will the GYVE programme and the Ministry of Finance's Central Planning Division be recognized during and after this project?</p> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"></div> <div style="border-bottom: 1px solid black; margin-bottom: 10px;"></div> <div style="border-bottom: 1px solid black;"></div>

Please ensure that the following are included with this application for all group members:

1. Copies of national ID cards
2. NIS numbers
3. Copies of birth certificates in the absence of national ID cards

Name of group leader

Signature

Date (DD/MM/YY)

FOR THE USE OF THE GREATER YOUTH VOLUNTEERISM AND ENGAGEMENT (GYVE) PIU ONLY	
Project approved?	
Date	
Comments	