

**GOVERNMENT OF SAINT VINCENT AND THE GRENADINES**  
**REGIONAL DISASTER VULNERABILITY REDUCTION PROJECT**

**ABBREVIATED RESETTLEMENT ACTION PLAN  
(ARAP): TEMPORARY RELOCATION PLAN**

*Upgrading of an emergency shelter: Dorsetshire Hill Government School*



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## ABBREVIATIONS

A-RAP	Abbreviated Resettlement Action Plan
BRAGSA	Bridges, Roads and General Services Authority
DHEC	Dorsetshire Hill Evangelical Church
DHGS	Dorsetshire Hill Government School
EA	Environmental Assessment
GoSVG	Government of Saint Vincent and the Grenadines
IDA	International Development Association
MoEP	Ministry of Economic Planning, Sustainable Development, Industry, Information and Labour
MoE	Ministry of Education, National Reconciliation and Ecclesiastical Affairs
MoHILP	Ministry of Housing, Informal Human Settlements, Land and Surveys, and Physical Planning
MoTW	Ministry of Transport, Works, Urban Development and Local Government
MoU	Memorandum of Understanding
NTRC	National Telecommunications Regulatory Commission
NEMO	National Emergency Management Organisation
OP	Operational Policy
PAP(s)	Project Affected Person (s)
PPCR	Pilot Programme for Climate Resilience
PSIPMU	Public Sector Investment Programme Management Unit
RDVRP	Regional Disaster Vulnerability Reduction Project
SCF	Strategic Climate Fund
SVG	Saint Vincent and the Grenadines
TRP	Temporary Relocation Plan
USD	United States Dollars
XCD	Eastern Caribbean Dollars

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## PREAMBLE

This document is an Abbreviated Resettlement Action Plan (ARAP) detailing the temporary relocation of the Dorsetshire Hill Government School population to accommodate rehabilitation works. It is being prepared in collaboration with the Project Affected Persons (PAPs), the Ministry of Education, National Reconciliation and Ecclesiastical Affairs (MoE) and the Ministry of Economic Planning, Sustainable Development, Industry, Information and Labour (MoEP).

This document is created on the same principles of an Abbreviated Resettlement Action Plan (ARAP) and is intended to evince all procedures, actions and commitments made to ensure that the objectives of the World Bank's Operational Policy (OP) on involuntary resettlement ([OP 4.12](#)) are achieved to the end that all PAPs improve or at least maintain their pre-project level livelihoods.

This ARAP is a working document, which will be updated as further information is gained during planning, implementation and further consultations.

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## A. INTRODUCTION

### I. Regional Disaster Vulnerability Reduction Project

In September 2011, the Government of Saint Vincent and the Grenadines (GoSVG) entered into a financial arrangement with the World Bank, the proceeds of which were invested into the execution of the Regional Disaster Vulnerability Reduction Project (RDVRP). The project originally financed at USD 20.92 million (effective 18<sup>th</sup> October, 2011) received additional funding in the amount of USD 40.6 million (effective 12<sup>th</sup> November, 2014) following the December 2013 floods disaster for a total of USD 61.5 million. The Project is an amalgamation of the Disaster Vulnerability Reduction Project and the Pilot Programme for Climate Resilience (PPCR) and is funded through a mixture of loans and grants from the International Development Association (IDA) and the Strategic Climate Fund (SCF)<sup>1</sup>. Presently, the closure date of the project is December 31, 2018.

The project aims to increase resilience to climate change by supporting capacity development and tools to assess and communicate disaster and climate risk to the public and to decision makers in different sectors, and to improve the integration of natural hazard and climate risk into physical planning processes. In addition, the project is designed to contribute to vulnerability and risk reduction through a combination of civil works and institutional development activities at the national and regional levels. These activities are designed to reduce the response time in the wake of a disaster and to improve regional and national resilience to natural hazards and longer-term impacts resulting from climate change.

In short, the aim of the RDVRP is to **measurably reduce vulnerability to natural hazards and climate change impacts in Saint Vincent and the Grenadines (SVG) and the Eastern Caribbean sub-region.**<sup>2</sup>

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<sup>1</sup> The breakdown of finances is as follows: PPCR Grants USD 12 million, SCF loan USD 3 million, IDA credits USD 46.52 million.

<sup>2</sup> Project Appraisal Document, RDVRP

The project consists of four components:

**Component 1** – Prevention and Adaptation Investments

**Component 2** – Regional Platforms for Hazard and Risk Evaluation, and Applications for Improved Decision Making

**Component 3** – Natural Disaster Response Component

**Component 4** – Project Management and Implementation Support

The RDVRP consists largely of infrastructural projects and technical assistance activities, some of which were derived from SVG's Strategic Programme for Climate Resilience (SPCR) developed under the PPCR. A total of USD 15 million of RDVRP funds is dedicated to PPCR activities.

## **II. Description of the Dorsetshire Hill Government School Project**

The upgrading of the Dorsetshire Hill Government School (DHGS) falls under Component 1 of the RDVRP. The aim of this component is to reduce the physical vulnerability and limit the fiscal shock caused by adverse natural events through the piloting of adaptive measures to build resilience to current and future climatic changes.

SVG is one of the most disaster prone countries in the world. In light of this, it is necessary that there are high quality emergency shelters for use by the Vincentian population. Relationally, the GoSVG has set a 'dual purpose' criterion for the establishment of a building as an emergency shelter, which in essence states that all emergency shelters must have an alternate use. Consequently, most emergency shelters in SVG are schools.

The DHGS is the only public structure in Dorsetshire Hill. Consequently, it is the only structure to meet the 'dual-purpose' criterion. However, due to the lack of structural soundness, the school has for many years been excluded by the National Emergency Management Organisation (NEMO) from the list of emergency shelters in SVG. Therefore, the Dorsetshire Hill community has been relatively more vulnerable to disasters. The retrofitting of the DHGS is intended to result in a structure that can safely serve as an emergency shelter for the members of this

community while at the same time improving the learning environment for the students and teachers.

The specific works being done on the school include:

- Reconstruction of the roof and the replacement of the windows and doors of the main school building.
- Refurbishing of an Annex near to the edge of an escarpment
- Extension of the washroom block and roof works to replace the structurally inadequate timber framed gable roof.
- Site drainage improvement along the top of the escarpment along the west boundary by the construction of a curb wall to prevent water from flowing over the edge; and
- Relocation of the existing septic tank's effluent soak away, near the top of the escarpment to avoid saturation of the soil at the top of the slope.

### **III. World Bank Policy and an Abbreviated RAP**

The World Bank's OP on Involuntary Resettlement, [OP 4.12](#) recognises the potential for development projects to result in economic, social and environmental displacement if appropriate measures to mitigate these impacts are not carefully planned and executed. Accordingly, the policy is guided by the following three principles:

- a. Involuntary resettlement should be avoided where feasible, or minimised, exploring all viable alternative project designs.
- b. Where it is not feasible to avoid resettlement, resettlement activities should be conceived and executed as sustainable development programmes, providing sufficient investment resources to enable the persons displaced by the project to share in project benefits.
- c. Displaced persons should be assisted in their efforts to improve their livelihoods and standards of living or at least to restore them, in real terms, to pre-displacement levels or to levels prevailing prior to the beginning of the project implementation, whichever is higher.



The policy covers both the direct economic and social impacts that result from World Bank assisted projects.

#### **IV. Overview of the ARAP: temporary relocation of school population**

The preparation and adherence to an ARAP is a reflection of the requirements of OP 4.12. The underlying aim of the plan is to ensure that in the event of any physical displacement of people, their pre-project conditions are maintained or improved. In other words, it is intended to capture pre to post project procedures that are designed to ensure the minimisation of adverse social impacts caused by project activities.

## **B. CENSUS OF DISPLACED PEOPLE**

In order to facilitate the works, the DHGS was completely evacuated and temporarily relocated to the Dorsetshire Hill Evangelical Church (DHEC) on 12<sup>th</sup> April, 2016. This relocation is anticipated to last for at least 18 months. As of September 2016, there are forty-two (42) registered students at the school, twenty-nine (29) males and thirteen (13) females. Further, seven (7) teachers (including the school's acting principal) are assigned to the DHGS. No student or teacher has any special needs or physical disabilities that would necessitate related facilities to be installed at the relocation site.

## C. RESETTLEMENT (RELOCATION) ASSISTANCE

This relocation site (Picture 1) was suggested by the attendees (parents, guardians and community members) at consultation No. 1 with the accompanying reason being that this was the lease disruptive option for them (PAPs).

**Picture 1: Relocation site: Dorsetshire Hill Evangelical Church**



The DHEC was undergoing private renovation when approached to serve as the temporary relocation site for the students of the community primary school (Annex 2). However, the pastor of the church at consultation No. 1 informed the meeting that the church needs help to complete the renovations necessary for the church to serve as the temporary relocation site.

Consequently, the MoE undertook the responsible for financing the completion of the DHEC to a safe and child sensitive relocation site for the students and teachers of the DHGS. To this end, the GoSVG signed a Memorandum of Understanding (MoU) on 14<sup>th</sup> July, 2015 (amended: 1<sup>st</sup> April 2016) with the DHEC, which “sets for[th] the terms and understanding...to use the church

premises for the temporary relocation of the Dorsetshire Hill Government School” (Annex 3), more specifically the use of the ground floor and the first floor of the church building. The relocation site was completed in January 2016. The school population was relocated to the DHEC on 12<sup>th</sup> April, 2016 during the Easter break in order to avoid disruptions to classroom instruction time.

The renovation works on the DHGS commenced on 7<sup>th</sup> September, 2016 and has an implementation period of 12 months. Post-construction relocation of the school population back to DHGS would be conducted shortly after the completion of works.

Several measures were put in place to ensure that the environment at the relocation site is safe, children-friendly and capable of temporarily housing the school. These measures include:

- a) Electrical installation on the ground and first floors
- b) Plumbing work on the ground floor
- c) Completion of the roof on the second floor
- d) Construction of rails around the porch and along the sides of the steps using balustrades
- e) Installation of rails on porch and alongside steps
- f) Plastering of internal walls on the ground floor
- g) Painting of the inner walls
- h) Temporary transfer of the telephone and National Telecommunications Regulatory Commission (NTRC) internet services from the school to the church.

As it relates to any distinctive consideration of children with special needs/disabilities and its consequent implications for the temporary relocation site, the acting principal of the DHGS assured the Ministry of Economic Planning, Sustainable Development, Industry, Information and Labour (MoEP), formerly known as the Central Planning Division, through the Assistant Social Development Specialist that there are no students or teachers at the school who may need such care.

## D. PARTICIPATION AND CONSULTATION

The involvement of the key stakeholders in the planning and implementation of the project is essential to ensuring the objectives of the project are realized, including the preservation of at least the pre-project quality of life of the PAPs and where possible the improvement of it. Participation of and consultation with the PAPs is an indispensable method of achieving this. Seventy-seven (77) members of Dorsetshire Hill attended consultation number one, at least 38 of whom were parents and guardians (Annex 2). This is important given that the impacted population is largely children. Table 1 descriptively documents completed and expected consultations. The list is by no means exhaustive since additional consultations would be conducted as deemed necessary with the particular aim of ensuring that the parents and guardians, teachers and other community members are aware of the progress of works among other pertinent information.

**Table 1: List of consultations and meetings**

	Description	Where	When	Who <sup>3</sup>
<b>Completed consultations</b>				
1	Consultation No. 1: ➤ Document and address the concerns of the community as it relates to the works to be done on the DHGS. ➤ Obtain consensus on the way forward regarding temporary relocation arrangements.	DHGS	10 <sup>th</sup> October 2014	➤ PAPs <sup>4</sup> ➤ MoE ➤ NEMO ➤ CPD (now the MoEP)
2	Consultation No.2: meeting with principal of the DHPS to discuss the drawings and the scope of works	MoEP	14 <sup>th</sup> June 2016	➤ DHPS ➤ MoEP

<sup>3</sup> Annex 2 : List of attendees at Consultation No. 1, including agenda

<sup>4</sup> This includes parents/guardians of the students of the DHGS.

Expected Consultations					
3	Consultation No.3: to assess how the school population is functioning in the relocation site	DHEC	21 <sup>st</sup> February 2017	➤ DHPS ➤ MoEP ➤ MoE	
4	Consultation No. 4:to inform the PAPs of expected relocation dates	DHEC/DHGS (relocation site)	July 2017	➤ PAPs ➤ MoE ➤ NEMO ➤ MoEP	

## E. IMPLEMENTATION AND GRIEVANCE REDRESS

The implementation of all relocation will be spearheaded by the MoE. The completion of works on the relocation site and conditions of operation of the relocated school is guided by the MoU signed between the GoSVG and the DHEC on the 14<sup>th</sup> July, 2015 (amended 1<sup>st</sup> April, 2016). The MoU indicates that the monitoring of the works being implemented at the relocation site will be done by the Ministry of Transport, Works, Urban Development and Local Government (MoTW) and/or the Roads, Bridges, and General Services Authority (BRAGSA).

### Grievance redress

The redress of all grievances will follow the procedures laid out in the "[RDVRP: Grievance Redress Mechanisms](#)" manual.

## F. MONITORING AND IMPLEMENTATION

Monitoring and evaluation are key elements in the implementation of the temporary relocation activities including post-construction relocation of the school and will be continuous. The Public Sector Investment Programme Management Unit (PSIPMU) within the MoEP will constantly review any reports/complaints issued surrounding this project particularly by the PAPs and discuss their outcomes in its technical meetings. The PSIPMU will review project activities, including social mitigation measures, and provide guidance where necessary.

Monitoring and evaluation would provide information on the extent to which:

1. Temporary relocation and project activities are on track;
2. Grievances/complaints are appropriately recorded and addressed;
3. Corrective actions including any adjustments to the implementation approach is necessary and the form that it should take.

### *Responsibility for Monitoring*

The MoE and the PSIPMU have overall responsibility for the implementation of the project. In addition to this, the MoU dated 14<sup>th</sup>, July 2015 (amended 1<sup>st</sup> April, 2016) between the GoSVG and the DHEC indicates that officers in the MoTW and BRAGSA “will monitor the works to be completed before the school occupies the building, and will provide status reports [including]...evaluation of work done weekly.”

The PSIPMU is also responsible for monitoring the process of implementation to ensure that the livelihoods and standards of living of the PAPs are at the very least maintained.

### *Monitoring Process*

Monitoring will be of two foci (Table 2). First, there will *performance monitoring*. This monitoring will check that physical progress has been made in execution of required actions. The main performance indicators to be checked will be:

- Consultation meetings held and meeting notes prepared;
- Tasks completed, for example relocation site complete and school relocated pre and post construction;
- Relevant notices published in the Government Gazette and other appropriate media;
- Grievances/complaints/concerns addressed.

Second, there will be *impact monitoring* to assess the effectiveness of the temporary relocation plan and its execution in addressing the needs of the affected population. The methodology for impact monitoring will include:

- Review of number and type of complaints made and effectiveness of the grievance redress mechanism;

- Review of the appeals process and timeframe for settling appeals.

**Table 2: Monitoring Plan**

<i><b>Monitoring Activities</b></i>	<i><b>Objectives</b></i>	<i><b>Means of Verification</b></i>	<i><b>Responsibility for Data Collection, Analysis and Reporting</b></i>
<i><b>Performance Monitoring</b></i>	To assess the progress in implementation of the temporary relocation plan. The focus will be on the execution of actions relative to the proposed schedule and budget	Consultation with PAPs; Project Progress Reports; letters	PSIPMU; MoE; MoTW; BRAGSA; PSIPMU
<i><b>Impact Monitoring</b></i>	Assessment of the effectiveness of the temporary relocation plan and its implementation in addressing the needs of the PAPs	Consultation (public and PAPs); Project Implementation reports	PSIPMU; MoE; NEMO



## G. IMPLEMENTATION SCHEDULE (TIME TABLE) AND BUDGET

The implementation schedule is intended to capture all the major activities of this project ranging from the preparation stage to its implementation through to its completion (Table 3).

**Table 3: Implementation Schedule**

	Task	2014			2015												2016												2017						Responsible Agency																
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		July	Aug	Sent	Oct	Nov	Dec										
1.	Review preliminary design recommendations		X																																																PSIPMU, MoTW, Design Consultant
2.	Submission of preliminary designs							X																																									Consultant		
3.	Submission of final designs								X																																								Consultant		
4.	Survey Project Site and Complete census				X	X																																										PSIPMU, MoTW, MoE			
5.	Complete Draft temporary relocation plan											X																																			PSIPMU, MoE				
6.	Approval of Draft temporary relocation plan												X																																		World Bank				
7.	Publication of finalized ARAP on Government of Saint Vincent and the Grenadines website and World Bank website																																															PSIPMU, World Bank			

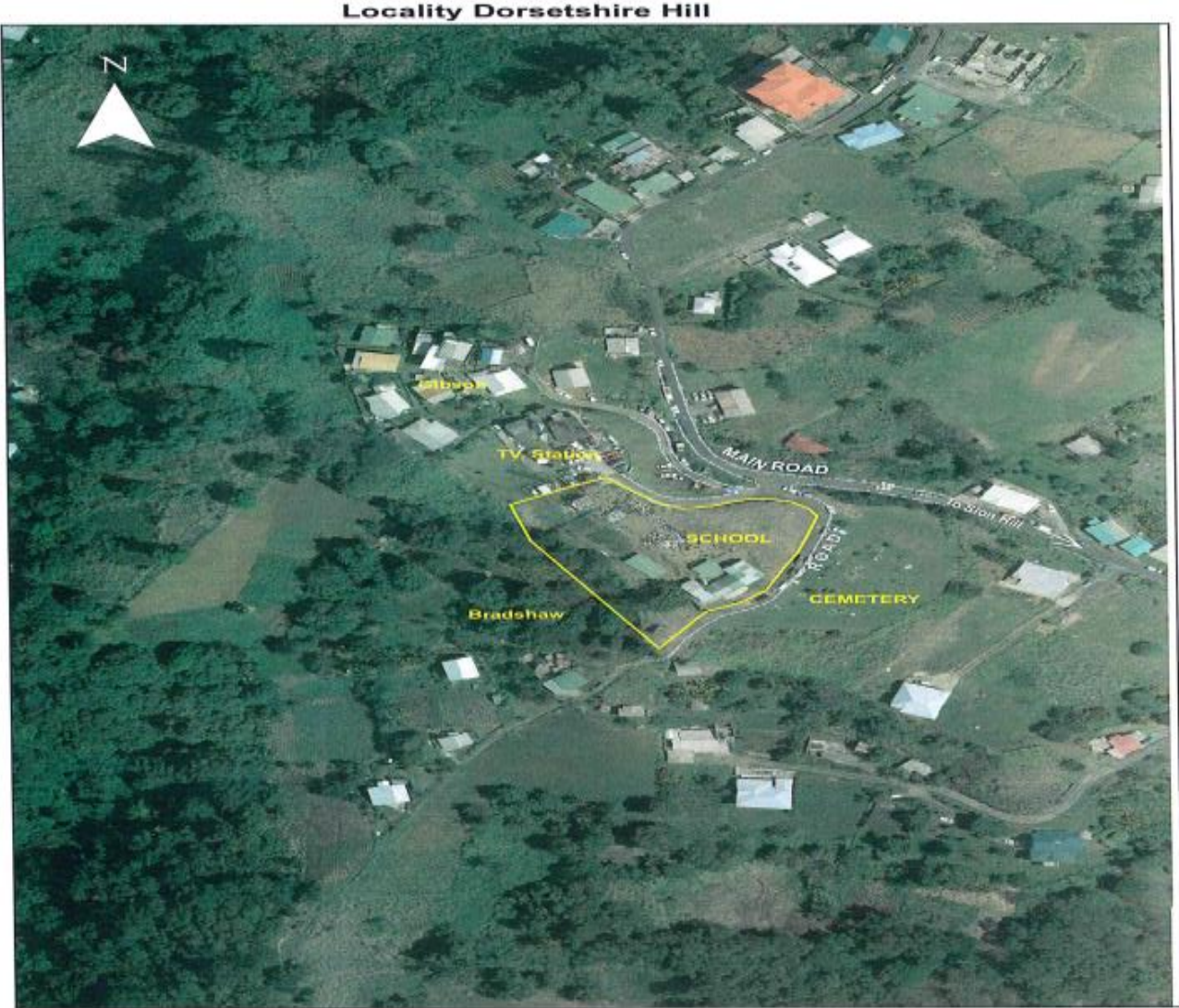


## **Budget**

The budget for the implementation of the ARAP for the preparation of the temporary relocation site was XCD 47, 523.00. This figure was provided by the MoE and was based on the details for funding as documented in the MoU between the GoSVG and the DHEC, dated 14<sup>th</sup> July, 2015.

# ANNEXES

## Annex 1: Aerial map of the Dorsetshire Hill Government School site



## **Annex 2: Minutes of consultation No.1 including agenda and list of attendees**

### **Report of the First Community Consultation on the Construction of Emergency Shelters - Dorsetshire Hill Government School**

#### **Introduction**

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The first community consultation on the *Construction of Emergency Shelters - Dorsetshire Hill Government School* sub-project was held at the school on 10<sup>th</sup> October, 2014. The consultation was convened by the Ministry of Education (MOE) in collaboration with the National Emergency Management Organisation (NEMO) and the Central Planning Division (CPD). Approximately 77 individuals participated in the consultation, most of whom were parents or guardians of students at the school. The organisers provided information regarding the project activity including the works to be done and the temporary relocation of the students. During the discussion, the participants shared their views and concerns about the project. In general, there were two main concerns: (1) that the school will be closed permanently and (2) that the children may have to be relocated to a location outside of the community. The community's concerns were addressed and consensus on the way forward was obtained. Details on the presentations, discussions and decisions are provided below.

#### **Welcome and Opening Remarks**

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The meeting was called to order at 4:42 pm and the Head Teacher, DHPS, welcomed the community, introduced the panelists and outlined the purpose of the meeting.

#### **Presentations**

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The consultation included three presentations from the represented agencies (MOE, NEMO and CPD). They focused on the importance of having high quality emergency shelters, the project activity and the proposed timelines for project implementation, and the need to temporarily relocate the students to facilitate the works. The community was invited to raise concerns during the presentations.

***Disaster Management and Temporary Shelters by Deputy Director, NEMO***

Deputy Director, NEMO described the importance and value of having safe emergency shelters available to community members. She noted, in particular, that there is currently no emergency shelter in the Dorsetshire Hill community and given the community's location and vulnerability it has been highlighted as a priority by NEMO.

A member of the community expressed concern about the vulnerability of the current location and suggested alternatives should be considered. He indicated that the embankment (on which the school annex sits) is prone to slippage and consequently this may not be the most appropriate location for the only hurricane shelter.

Commenting on the concern, the Deputy Director|NEMO noted that options are very limited in terms of alternative locations. She also highlighted the government's policy to assign dual purpose to its buildings. She added that in this case, based on previous assessments, the school is the most feasible option.

***Overview of the Project***

Mr. Richard MacLeish, Project Coordinator, RDVRP/CPD provided an overview of the project, describing the activities to be undertaken. He pointed out that a structural assessment was done and that the concerns raised above related to the vulnerability of the location were considered. He further noted that the recommendations from the assessment will inform the designs.

The Project Coordinator informed the community of the expected start date (July/August 2015) and duration (6-8 months). He assured the community that the project will be implemented with as little disruption to the community as possible.

A member of the community expressed concern that the maybe the school was being closed permanently not temporarily for upgrade. Mr. MacLeish assured the community that the school was being closed temporarily to facilitate necessary upgrades and highlighted a few of the specific works to be undertaken. The MOE's Permanent Secretary (PS), Ms. Nicole Bonadie-Baker reiterated Mr. MacLeish's assurances and cited similar works being undertaken under the current and other programmes.

### ***Temporary Relocation***

Ms. Bonadie-Baker was invited to discuss issues related to the temporary relocation of the students. She indicated that to date, the MOE has explored two options:

1. ***Firstly, the relocation of the children to the nearby Evangelical church.*** She outlined the issues related to this option, particularly that the building is incomplete and that Church may not be in a position (financially) to complete the remaining works by the proposed start date of the project.
2. ***Secondly, the relocation of the children to the Sion Hill Government School.*** Due to the distance, this option will require the daily transportation of children from Dorsetshire Hill to Sion Hill.

Following the presentation of the options, Ms. Bonadie-Baker invited the community to propose alternatives and provide feedback on the two options presented. Two additional options were discussed.

1. The use of the Sion Hill Anglican Church rather than the Sion Hill Government School.
2. The construction of an entirely new building to be used as a shelter.

Regarding the options proposed by the Ministry, the attendees indicated that they were uncomfortable with moving the children to a location outside of the community. A community member then suggested that the option to use the Evangelical Church be discussed further.

At this point the Pastor of the Dorsetshire Hill Evangelical Church, was invited to speak. He indicated that he is willing to offer the building for this purpose but that the Church Board will need to be consulted officially. He indicated however that he did not anticipate any objections.

### **Consensus on the way forward**

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Following the Pastor's remarks, the PS invited the attendees to indicate (by show of hands) how many participants were not in favour of the option to temporarily relocate the students to the Evangelical Church. No one objected. Members of the community expressed satisfaction with this option citing that it was the least disruptive.

## **Next Steps**

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Ms. Bonadie-Baker outlined the next steps:

1. The Permanent Secretary will liaise with the Ministry of Transport and Works to complete an estimate of the work to be completed on the Church building.
2. The Ministry of Education will discuss the proposal formally with the Pastor and Church of the Evangelical Church.

## **Adjournment**

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The meeting was adjourned at 5:56 pm



**Agenda****AGENDA**

1. Welcome Head teacher, Mrs. Olive Allen (Chairperson)
2. Prayer PS Education Nicole Bonadie-Baker
3. Introductions Chairperson
  - PS Education, Mrs. Nicole Bonadie-Baker
  - Deputy Chief Education Officer, Ms. Beverly Neptune
  - Senior Education Officer, Mrs. Elizabeth Walker
  - Ms. Michelle Forbes, Deputy Director NEMO
  - Mr. Richard McLeish, Project Coordinator, Regional Disaster Vulnerability and Rehabilitation Project, Central Planning Division
4. Presentation on Disaster Management and Temporary Shelters by Michelle Forbes, Deputy Director/ NEMO
5. Overview of the GoSVG/ WB Regional Disaster Vulnerability Project with focus on the upgrading of the Dorsetshire Hill Government School by Richard McLeish, Project Coordinator RDVRP, Central Planning Division
6. Report on Attempts to seek temporary relocation facilities for the Dorsetshire Hill Government School by Beverly Neptune, Deputy Chief Education Officer and Senior Education Officer, Elizabeth Walker
7. Discussion of options with parents, staff, community
8. Any Other Business
9. Consensus on the way forward
10. Adjournment

**Roster of Speakers**

Head Teacher, Dorsetshire Hill Government School – Ms. Olive Allen

Permanent Secretary, Ministry of Education – Ms. Nicole Bonadie-Baker

Deputy Chief Education Officer, Ministry of Education – Ms. Beverly Neptune

Senior Education Officer, Ministry of Education – Ms. Elizabeth Walker

Deputy Director, National Emergency Management Organisation – Ms. Michelle Forbes

Project Coordinator, Regional Disaster Vulnerability Reduction Project – Mr. Richard MacLeish

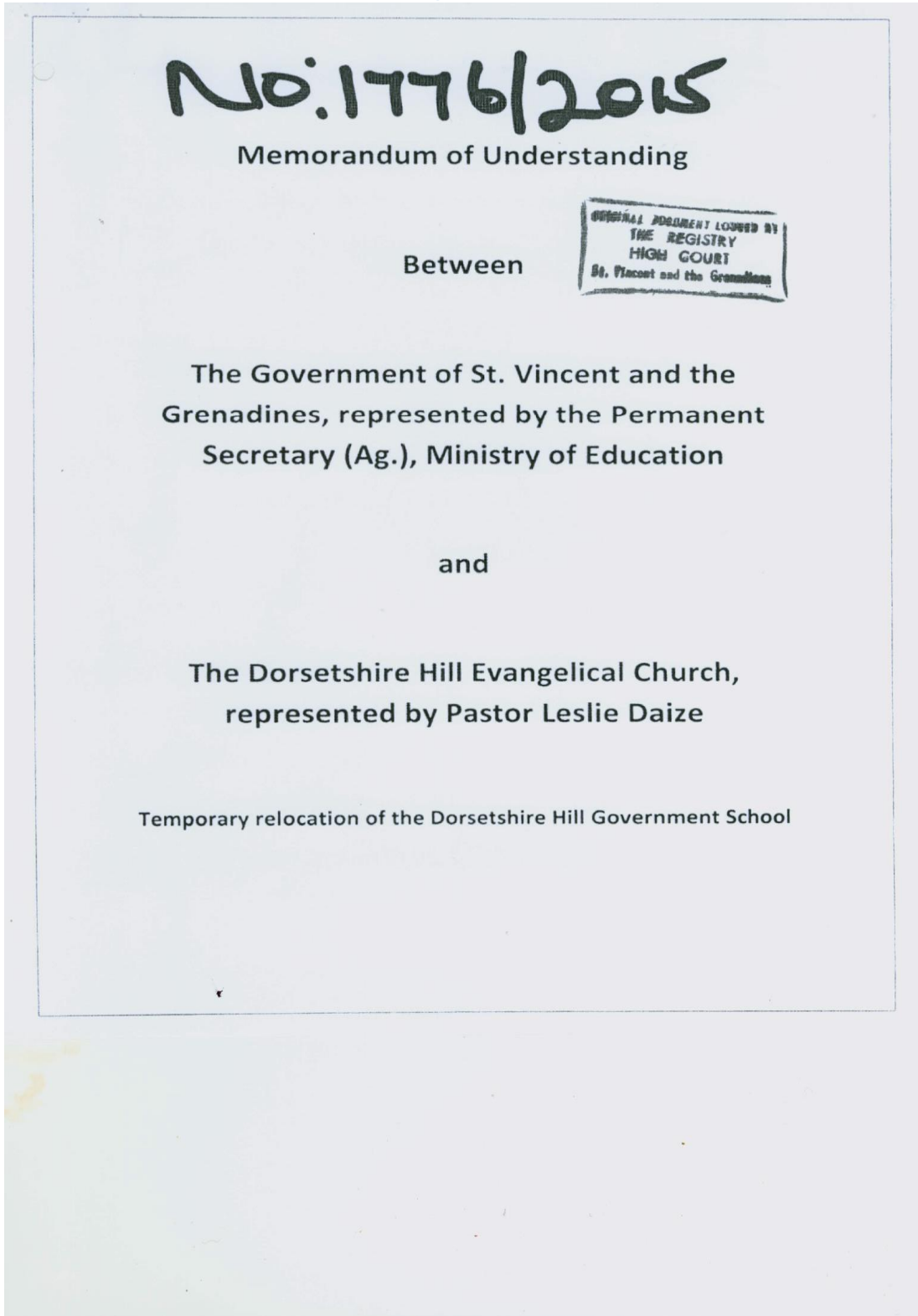
**List of Attendees**

Government of St. Vincent and the Grenadines/World Bank Regional Disaster Vulnerability Reduction Project – Upgrading of the Dorsetshire Hill Government School – Consultation with parents and staff of the **Dorsetshire Hill Government School – Friday, October 10<sup>th</sup>, 2014 at 4:30 pm**

No.	Name	Position (Parent/Staff/Community Member)	If parent, number of parents attending the Dorsetshire Hill Government School
1	PAP #1	Staff	
2	PAP #2	Community member	
3	PAP #3	Staff/Parent	2
4	PAP #4	Community member	
5	PAP #5	Community member	2 Grand
6	PAP #6	Community member	
7	PAP #7	Parent	3 children
8	PAP #8	Parent	1
9	PAP #9	Parent	1 child
10	PAP #10		
11	PAP #11	Staff/parent	1 child
12	PAP #12	Parent	1 child
13	PAP #13		
14	PAP #14	Past student	
15	PAP #15	Parent	1 child
16	PAP #16	parent	1 child
17	PAP #17	parent	1 child
18	PAP #18	Grand parent	3 grandchildren
19	PAP #19	parent	1
20	PAP #20	Parent	2
21	PAP #21	parent	1
22	PAP #22	guardian	2
23	PAP #23	Past student	
24	PAP #2	teacher	
25	PAP #25	teacher	
26	PAP #26	parent	1
27	PAP #27	Past student	
28	PAP #28	Past student	
29	PAP #29	Past student	
30	PAP #30	Past student	
31	PAP #31	Community member	
32	PAP #32	Community member	
33	PAP #33	Past student/community member	
34	PAP #34		

<b>No.</b>	<b>Name</b>	<b>Position (Parent/Staff/Community Member)</b>	<b>If parent, number of parents attending the Dorsetshire Hill Government School</b>
35	PAP #35	parent	2
36	PAP #36	Community member	
37	PAP #37	Past student	
38	PAP #38	Grandmother	1
39	PAP #39	Brother	1
40	PAP #40	Past student	
41	PAP #41	Parent	1
42	PAP #42	Past student	
43	PAP #43	parent	1
44	PAP #44	parent	1
45	PAP #45	parent	1
46	PAP #46	parent	1
47	PAP #47	parent	1
48	PAP #48	parent	1
49	PAP #49	Grandparent	
50	PAP #50	parent	1
51	PAP #51	parent	2
52	PAP #52	parent	3
53	PAP #53	parent	1
54	PAP #54	Parent/teacher	1
55	PAP #55	Past student	
56	PAP #56	Teacher	
57	PAP #57	Past student	
58	PAP #58	Past student	
59	PAP #59	Past student	
60	PAP #60	parent	1
61	PAP #61	parent	1
62	PAP #62	Grandparent	
63	PAP #63	Community member	
64	PAP #64	parent	1
65	PAP #65	Parent	1
66	PAP#66		
67	PAP #67		
68	PAP #68	Grandparent	
69	PAP #69		
70	PAP #70	Parent	
71	PAP #71	parent	1
72	PAP #72		
73	PAP#73	Past student	
74	PAP #74	parent	1
75	PAP #75	Past student	
76	PAP #76	parent	1

**Annex 3: Memorandum of Understanding and Amendment no.1**



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**Memorandum of Understanding**

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Between

The Government of St. Vincent and the Grenadines, represented by the Permanent Secretary  
(Ag.), Ministry of Education

and

The Dorsetshire Hill Evangelical Church, represented by Pastor Leslie Daize

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Government of St. Vincent and the Grenadines and the Dorsetshire Hill Evangelical Church to use the church premises for the temporary relocation of the Dorsetshire Hill Government School.

**BACKGROUND**

The Government of St. Vincent and the Grenadines received funding from the World Bank to finance the Regional Disaster Vulnerability Reduction Project. Part of the proceeds of the financing would be applied to eligible payments for the upgrading of the Dorsetshire Hill and Kingstown Government Schools. The upgrading works on the two schools are to commence during September 2015 and therefore necessitated the temporary relocation of the schools.

**PURPOSE**

This MOU will facilitate the temporary relocation of the Dorsetshire Hill Government School in the Dorsetshire Evangelical Church building until construction on the school building is completed.

**THE CHURCH RESPONSIBILITIES UNDER THIS MOU**

The Dorsetshire Hill Evangelical Church shall undertake the following activities:

1. Make available the ground floor and the first floor of the church building for use by the Dorsetshire Hill Government School for the academic year 2015/2016.
2. Complete all outstanding works necessary to have the building ready for use by the school by August 28, 2015. The outstanding work include:
  - a. Electrical installation on the ground and first floors
  - b. Plumbing work on the ground floor

- c. Complete roof on the second floor
  - d. Construct rails around the porch and along the sides of the steps using bullstrades
  - e. Installation of rails on porch and along side steps
  - f. Plaster some internal walls on the ground floor
  - g. Application of one coat of prime and two coats of emulsion paint to internal walls
3. Allow the temporary transfer of the telephone and the NTRC internet services to the site;
  4. The church shall cause the electrical and water supply to be used by the school to be on separate meters.

#### **MINISTRY OF EDUCATION RESPONSIBILITIES UNDER THIS MOU**

1. Pay the utility bills, water and electricity for the ground and first floors;
2. Allow the church access to the first floor on weekends to conduct Sunday school and to use the kitchenette;
3. Engage the services of the Ministry of Transport and Works and BRAGSA to provide technical support to the Church directly and indirectly respectively;
4. Make payment to the Evangelical Church in two installments;
5. All renovation done to the church property as a result of the this MOU will remain the property of the church;
6. At the end of the academic year remove all furnishing and equipment and other teaching learning materials being the property of the Ministry of Education and /or the school.
7. At the expiration of the MOU return the building to the church in a condition similar to the time of occupation;

#### **REPORTING**

Officers of the Ministry of Transport and Works and or BRAGSA will monitor the works to be completed before the school occupies the building, and will provide status reports and will also include valuation of work done weekly.

**FUNDING**

The Government will pay to the church, at maximum forty-seven thousand five hundred and twenty-three dollars (\$47,523.00) and will be paid in two installments as follows:

Twenty-four thousand on signing of MOU; and the balance one month later subject to approval by the PS Ministry of Transport and works.

**IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:**

MODIFICATION. Modifications to this agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by the authorized officials, prior to any changes being performed.

DURATION. This MOU shall become effective upon signature by the authorized officials and will remain in effect until July 30, 2016.

TERMINATION. Either party, upon thirty (30) days written notice, may terminate the agreement in whole, or in part, at any time before the date of expiration.

PRINCIPAL CONTACTS. The principal contacts for this instrument are:

For the Government:

Mrs. Yvette Pompey  
 Permanent Secretary (Ag.)  
 Ministry of Education  
 Halifax Street  
 Kingstown  
 Telephone: 457 1104  
 Fax: 457 1114  
 E-mail: office.education@mail.gov.vc

For Dorsetshire Hill Evangelical Church:

Mr. Leslie Daize  
 Pastor  
 Fairhall  
 Telephone: 493 1515  
 Fax  
 E-mail

The parties indicate agreement with this MOU by their signatures:



Mrs Yvette Pompey  
 Permanent Secretary (Ag.)  
 Ministry of Education

Date: 14 July 2015

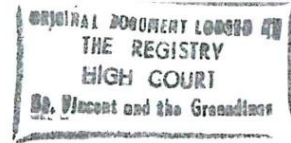


Mr. Leslie Daize  
 Pastor  
 Dorsetshire Hill Evangelical Church

Date: 14 July 2015



NO: 907/2016



Addendum No. 1 to Memorandum of Understanding No. 1776/2015

Between

The Government of St. Vincent and the Grenadines, represented by the Permanent Secretary  
(Ag.), Ministry of Education

and

The Dorsetshire Hill Evangelical Church, represented by Pastor Leslie Daize

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Government of St. Vincent and the Grenadines and the Dorsetshire Hill Evangelical Church to use the church premises for the temporary relocation of the Dorsetshire Hill Government School.

The parties have agreed as follows:

The following provisions of the Memorandum of Understanding No. 1776/2015 concluded between the Government of St. Vincent and the Grenadines and Dorsetshire Hill Evangelical Church on July 14, 2015 (the "Contract") are hereby replaced/completed as follows:

**Duration**

This MOU shall become effective upon signature by the authorized officials and will remain in effect until April 30, 2017.

All other terms and conditions of the MOU remain unchanged. This addendum shall form an integral part of the MOU and it shall enter into force on the later date of signature by the Parties.

PRINCIPAL CONTACTS. The principal contacts for this instrument are:


For the Government:

Mrs. Yvette Pompey  
Permanent Secretary (Ag.)  
Ministry of Education  
Halifax Street  
Kingstown  
Telephone: 457 1104  
Fax: 457 1114  
E-mail: office.education@mail.gov.vc

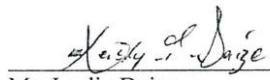
For Dorsetshire Hill Evangelical Church:

Mr. Leslie Daize  
Pastor  
Fairhall  
Telephone: 493 1515  
Fax  
E-mail

The parties indicate agreement with this MOU by their signatures:



Mrs. Yvette Pompey  
Permanent Secretary (Ag.)  
Ministry of Education



Mr. Leslie Daize  
Pastor  
Dorsetshire Hill Evangelical Church

Date: 1<sup>st</sup> April, 2016

Date: 31/march/2016